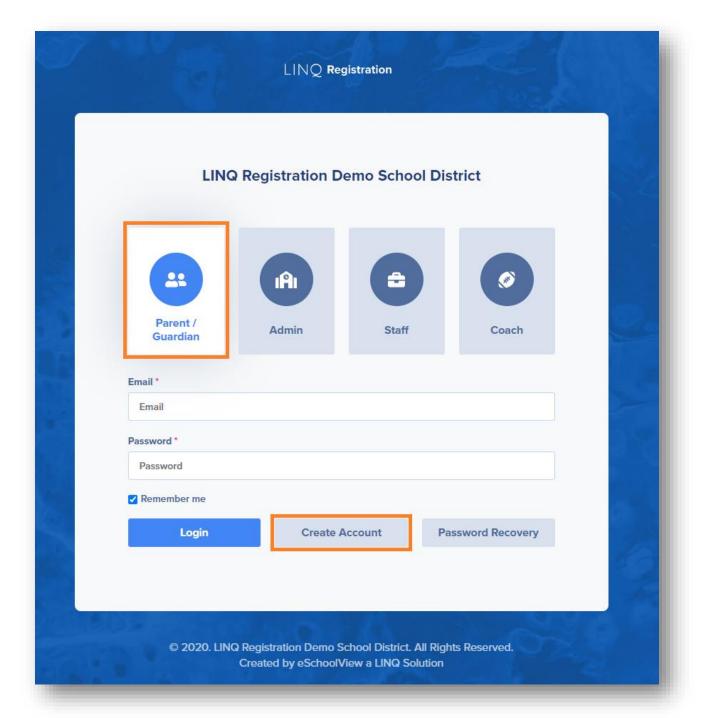# Creating an account

To create a new account, click on Parent the **Create Account** button.

You will be directed to a form for your account information. We recommend completing all fields; however, just fields in **bold** are required.

Tips:

- Provide an **email address** you use regularly.
- Your email address will also serve as your **parent Login ID**.
- The **Pin Code** field is where you create a **4-digit PIN code** – *this is very important* and will be needed to confirm identity should a parent/guardian need Support from the district.

Once you have completed all of the required fields, click **Register & Begin.**

Note: You will receive an email notification confirming you have successfully created an account. If you do not receive this email, please check your spam folder and whitelist the email address.