

UNION LOCAL BOARD OF EDUCATION
FACILITY COMMITTEE
September 10, 2024
7:30 AM

The Facilities Committee of the Union Local Board of Education met on September 10, 2024 at 7:30 AM in the Central Office Conference Room with the following present: Superintendent Zac Shutler; Treasurer Bernie Thompson; Board Members Shaun Roe; Vice-Assistant Administrator Mike Menges; Maintenance Director Jim Hess and Athletic Director Nick Nardo.

Dr. Shutler started the meeting by providing an update on the facilities. Mr. Hess then provided an update of all the upgrades that took place over the summer. He touched on the grading, tarring and chipping of the roads as well as the repaired drainage along the fieldhouse. Mr. Hess also mentioned the new ticket booth at the gate and the general upkeep of the school grounds.

Mr. Nardo discussed the upgrades to the athletic complex that consisted of a new football scoreboard as well as an anticipated new scoreboard for the softball and baseball teams.

Dr. Shutler discussed focusing on action items such as gathering prices for track resurfacing and new lighting at the football field, as well as gathering prices for a metal roof for the fieldhouse and maintenance building.

Meeting adjourned at 8:04 AM.

Shaun Roe, Committee Chair

Bernie Thompson, Treasurer

UNION LOCAL BOARD OF EDUCATION
FINANCIAL RESOURCE COMMITTEE MEETING
September 17, 2024
7:30 AM

The Financial Resource Committee of the Union Local Board of Education met on September 17, 2024 at 7:30 AM in the Central Office Conference Room with the following present: Superintendent Zac Shutler; Treasurer Bernie Thompson; Board Members Dylan Fowkes and Ed Stenger; Special Education Director Jayme Yonak.

Items below were discussed:

1. Mr. Thompson discussed the current financial state of the District.
2. Dr. Shutler mentioned how a low interest loan could potentially be used to help update some facilities.

Meeting adjourned at 7:55 AM.

Dylan Fowkes
Committee Chair

Bernie Thompson, Treasurer

5:00 PM

September 19, 2024

OPENING CEREMONY

Prayer was offered by Larry Cain

Pledge of Allegiance

CALL TO ORDER

Mr. Stenger called the meeting to order.

ROLL CALL:

Mr. Cain, present; Mr. Fowkes, present; Dr. Roe, present; Mr. Taylor, present; Mr. Stenger, present.

PRESENTATION

A. Student Representatives: RE: New Cell Phone Policy, Possible
Delaney Butler, Emilie Blawut Expansion of Club Days, & Artificial
Sloan Hanasky Intelligence in Education

B. Jet Setter Award RE: Brittany Falbo, Kelly Butler, Mindy
Gossett, Crystal Nagy, Sarah Scott, Ruthie
Martin

(241-2024)—CONSENT AGENDA

Mr. Fowkes moved, seconded by Dr. Roe, to approve the Consent Agenda as follows:

- A. A. Minutes:
1. August 1, 2024 - Special Board Meeting
 2. August 2, 2024 - Special Board Meeting
 3. August 6, 2024 - Education and Innovation Committee Meeting
 4. August 8, 2024 - Special Board Meeting
 5. August 13, 2024 - Culture and Core Values Committee Meeting
 6. August 15, 2024 - Regular Board Meeting
 7. August 16, 2024 - Athletic Board Meeting
- B. August 2024 Bills
- C. August 2024 Financial Report
- D. August 2024 Investment Report
- E. August 2024 Monthly/Annual Comparison
- F. Purchase Orders:
1. Healthcare Billing Services, Inc.: \$ 3,473.15
(MSP Final Settlement)
 2. GovConnection Inc.: \$ 8,584.05
(ViewSonic boards for HS, paid for by Pilot Grant)
 3. Ohio Department of Public Safety: \$ 3,900.00
(24-hour training for 6 new armed staff members)
 4. Life Song Therapy LLC: \$ 5,670.00
(Music Therapy for the Resource Room for 9 Students)
 5. Smith's Sawdust Studio: \$ 5,000.00
(New Ticket Booth)
 6. Project Lead The Way: \$14,756.00
(Robotics equipment for the Elementary)
 7. Johnson Boiler Works: \$ 5,716.12
(Camus boiler heat exchanger elem. Sent out for repair and re-installed)

5:00 PM

September 19, 2024

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|--------------------------------------------------------------|-------------|
| 8. Dragonfly Athletics LLC: | \$12,345.00 |
| <i>(Boys & Girls Basketball and Wrestling Officials)</i> | |
| 9. Playlearn USA Inc.: | \$ 3,940.00 |
| <i>(Items for Sensory Room paid for by BCBDD Grant Fund)</i> | |
| 10. Experia USA Inc.: | \$10,943.00 |
| <i>(MS Sensory Room Items paid for by BCBDD Grant Fund)</i> | |

G. Field Trip:

1. ULFFA Students - Various Ag-related tours - National Convention in Indianapolis - October 23 - 26, 2024

H. Use of Facilities:

1. ES Gym - Wednesdays & Fridays, August - December 2024 - Basketball Practice - Youth Girls Basketball (Zach Mason)
2. ES Gym - Fridays, August, 2024- March, 2025 - Basketball Practice - Youth Girls Basketball (Josh Nagy)
3. MS Gym & Lobby - September 20, 2024 - Dance - OAPSE
4. HS Commons/Kitchen - September 24, 2024 - Green Hand Banquet - UL FFA
5. MS Auditorium - October 2, 2024 - Special Guest Speaker - UL Girls Basketball Boosters
6. MS Gym - Saturdays in October - Developmental League Games - Youth Girls Basketball
7. HS Commons - October 4 - 5, 2024 - Homecoming Decorating and Dance - Class of 2025
8. Parking Area - October 12, 2024 - Rocket Launch - CAP-WV049
9. HS Commons - October 13, 2024 - Celebrity Server Spaghetti Dinner - UL Football Moms
10. HS Commons - October 29, 2024 - Golf Banquet - Golf
11. ES Gym - Tuesdays, Thursdays, Saturdays, November 5, 2024 - March 29, 2025 - Soccer Practice - Belmont Soar FC
12. HS Commons & Gym - November 8, 2024 - Leadership Night - FFA
13. HS Cafeteria - November 13, 2024 - Soccer Banquet - Soccer Parents
14. HS Commons & Cafeteria - November 21, 2024 - Senior Citizen Thanksgiving Dinner - ULMS Student Council
15. ES Gym & Cafeteria - December 6, 2024 - Parents Night Out - ULHS Student Council
16. HS Gym/Commons/Cafeteria - December 7, 2024 - Rick Link Inv. - Wrestling Parents
17. HS Commons - December 14, 2024 - Gift Wrapping - HS Student Council
18. HS Gym - December 29, 2024 - All-Star Cheer Team Showcase to Parents - Just Flip Out Tumble & Cheer
19. HS Gym/Commons/Cafeteria - January 24 - 25, 2025 - OVC Wrestling Tournament - Wrestling Parents
20. MS Cafeteria/Ag Room/Other Rooms - February 6, 2024 - FFA
21. ES Gym - April 1 - May 23, 2025 - Softball Practice - Youth Softball 8U
22. ES Gym & Cafeteria - April 4, 2024 - Parents Night Out - ULHS Student Council

Roll Call: Mr. Fowkes, aye; Dr. Roe, aye; Mr. Cain, aye; Mr. Taylor, aye; Mr. Stenger, aye. Motion carried 5-0.

5:00 PM

September 19, 2024

(242-2024)—ADVANCES

At the recommendation of the Treasurer, Mr. Fowkes moved, seconded by Mr. Cain, to approve the following Advances from the General Fund:

Food Service (006)	\$ 241,016.67
ECE (439-9024)	\$ 30,987.82
ARP ESSER (507-9924)	\$ 12,229.68
IDEA-B (516-9024)	\$ 62,266.60
IDEA-B (516-9025)	\$ 2,444.07
Title I (572-9024)	\$ 42,800.55
Title I (572-9025)	\$ 88.81
STRCG (584-924S)	\$ 12,500.00
Title IV-A (584-9024)	\$ 9,709.74
ECSE (587-9024)	\$ 1,545.25
Title II-A (590-9024)	\$ 11,385.33

Roll Call: Mr. Fowkes, aye; Mr. Cain, aye; Dr. Roe, aye; Mr. Taylor, aye; Mr. Stenger, aye. Motion carried 5-0.

(243-2024)—PITNEY BOWES

At the recommendation of the Treasurer, Mr. Taylor moved, seconded by Mr. Fowkes, to approve the Lease with Pitney Bowes to provide the postage machine for the district (60 months) at a cost of \$94.17 per month.

Roll Call: Mr. Taylor, aye; Mr. Fowkes, aye; Mr. Cain, aye; Dr. Roe, aye; Mr. Stenger, aye. Motion carried 5-0.

(244-2024)—PERMANENT APPROPRIATIONS

At the recommendation of the Treasurer, Mr. Taylor moved, seconded by Mr. Fowkes, to approve the Permanent Appropriations FY2025.

Union Local School District
 Permanent Appropriations
 Fiscal Year 2025

General Fund	001	18,852,060.32
Special Revenue		
Food Service	006	2,059,367.61
Public School Support	018	40,751.16
Other Local Grants	019	78,576.50
Underground Storage Tank	031	11,000.00
Student Activities	200	144,944.40
District Mgd Activities	300	178,277.22
Preschool	439	183,920.83
Data Communication	451	5,995.00
Student Wellness & Success	467	413,764.85
Misc State Grants	499	0.00
Elementary/Secondary School Emergency Relief	507	320,515.32
21st CCLC	509	0.00
IDEA B	516	380,025.09

Union Local Board of Education

Regular

5:00 PM

September 19, 2024

Title I	572	414,722.87
Title IV-A	584	3,815.26
ECSE	587	9,075.73
Improving Teacher Quality	590	52,430.82
Total Special Revenue		4,297,182.66
Debt Service		
General Fund Debt Service	002	43.01
Total Debt Service		43.01
Capital Projects		
Building Maintenance	004	0.00
Classroom Facilities Maint.	034	343,047.35
Special Reserve	070	6,326.27
Total Capital Projects		349,373.62
Enterprise Funds		
Uniform School Supplies	009	8,795.29
Total Enterprise Funds		8,795.29
Agency Funds		
Total Agency Funds		0.00
Investment Trust Fund		
Special Trust	007	105,094.12
Total Investment Trust Funds		105,094.12
Custodial Funds		
Sectional Tournaments	022	25,064.61
Total Custodial Funds		25,064.61
Endowment funds		
Scholarships	008	22,617.97
Total Endowment Funds		22,617.97

5:00 PM

September 19, 2024

At the recommendation of the Treasurer, Mr. Fowkes moved, seconded by Dr. Roe, to approve the disposal of the following books:

Introduction to Technology: ISBN 9780078797859 (22)
Big Ideas Algebra 1: ISBN 9781608404520 (22)
Microsoft Word 2002: ISBN 0619045264 (52)
Adobe PageMaker 7.0: ISBN 0619109564 (17)
Adobe Illustrator CS2 Revealed: ISBN 9781418839642 (9)
Microsoft Office Powerpoint 2003: ISBN 9781418843045 (9)
Flash 8 Revealed: ISBN 9781418843090 (17)
Dreamweaver 8 Revealed: ISBN 978418843083 (18)
Adobe Illustrator CS2 Revealed: ISBN 1418839647 (11)
Adobe Premiere Pro 2.0 Revealed Projects Workbook: ISBN 9781418860462 (16)
Adobe Premiere Pro 2.0 Revealed: ISBN 1598630288 (8)
The Americans: ISBN 0618128913 (5)

Roll Call: Dr. Roe, aye; Mr. Taylor, aye; Mr. Cain, aye; Mr. Fowkes, aye; Mr. Stenger, aye. Motion carried 5-0.

COMMITTEE REPORTS

Dr. Roe reported on Facilities.

Mr. Stenger reported on Financial Resources.

(247-2024)— RESIGNATION

At the recommendation of the Superintendent, Mr. Fowkes moved, seconded by Mr. Taylor, to approve the resignation of Nicole Smolenak, JV Girls Basketball Coach, effective immediately.

Roll Call: Mr. Fowkes, aye; Mr. Taylor, aye; Mr. Cain, aye; Dr. Roe, aye; Mr. Stenger, aye. Motion carried 5-0.

(248-2024)— RESCIND

At the recommendation of the Superintendent, Mr. Fowkes moved, seconded by Dr. Roe, to rescind the employment of Katrina Tanner, Middle School Cafeteria Aide who was previously approved at the August 15, 2024, regular board meeting.

Roll Call: Mr. Fowkes, aye; Dr. Roe, aye; Mr. Cain, aye; Mr. Taylor, aye; Mr. Stenger, aye. Motion carried 5-0.

(249-2024)— EMPLOYMENT

At the recommendation of the Superintendent, Mr. Taylor moved, seconded by Mr. Fowkes, to approve the employment of Katrina Tanner, Middle School Support Aide (Cafeteria), effective the 2024-2025 school year.

Roll Call: Mr. Taylor, aye; Mr. Fowkes, aye; Mr. Cain, aye; Dr. Roe, aye; Mr. Stenger, aye. Motion carried 5-0.

(250-2024)— EMPLOYMENT

5:00 PM

September 19, 2024

Boards qualifications has applied for, been offered, and accepted such position. Be It Therefore Resolved that the following be hired for said position supplemental contract for the 2024-2025 school year:

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> a. Cody Ray b. Tony Gregor c. Dave Phillips d. Junta Hicks | <ul style="list-style-type: none"> Co-Jr High Football Coach Assistant Varsity Football Coach Head Swim Coach Assistant Swim Coach |
| <p>3. 2024-2025 Substitutes</p> <ul style="list-style-type: none"> a. Jacob Probst b. Jordan Velazquez c. Kayla Chambers d. Brittany Dunn e. Lena Vigoffi f. April Usenick g. Rebecca Jones h. Dannielle Stitt i. Ryley Gregor j. Terri Malona k. Elijah Baker | <ul style="list-style-type: none"> Teacher Teacher Teacher Teacher Cook Cook Cook, Secretary Secretary, Aide Secretary Aide Aide |

Roll Call: Mr. Fowkes, aye; Dr. Roe, aye; Mr. Cain, aye; Mr. Taylor, aye; Mr. Stenger, aye. Motion carried 5-0.

(256-2024)— ADDITIONAL 1/8 STIPENDS

At the recommendation of the Superintendent, Mr. Fowkes moved, seconded by Mr. Cain, to approve the following additional 1/8 Stipends effective 2024-2025 school year:

1. Drew Greenwood, part-time High School Teacher and part-time PM Middle School Dean of Students.
2. Larry Falbo, High School Social Studies Teacher/Part-Time High School Career Tech. Teacher.
3. Lou Tolzda, part-time High School Teacher and part-time AM Middle School Dean of Students.

Roll Call: Mr. Fowkes, aye; Mr. Cain, aye; Dr. Roe, aye; Mr. Taylor, aye; Mr. Stenger, aye. Motion carried 5-0.

(257-2024)— TRANSPORTATION AGREEMENT

At the recommendation of the Superintendent, Mr. Fowkes moved, seconded by Mr. Cain, to approve the transportation agreement with Christy Cole for the 2024-2025 school year.

Roll Call: Mr. Fowkes, aye; Mr. Cain, aye; Dr. Roe, aye; Mr. Taylor, aye; Mr. Stenger, aye. Motion carried 5-0.

(258-2024)— OHIO FFA CAMP

5:00 PM

September 19, 2024

At the recommendation of the Superintendent, Mr. Taylor moved, seconded by Dr. Roe, to approve the Nature's Classroom Lease Agreement (OHIO FFA Camps, Inc.) for the period of May 19 - May 21, 2025.

Roll Call: Mr. Taylor, aye; Mr. Cain, aye; Mr. Fowkes, aye; Dr. Roe, aye; Mr. Stenger, aye. Motion carried 5-0.

(259-2024)— MIDDLE SCHOOL PARENT/STUDENT HANDBOOK

At the recommendation of the Superintendent, Mr. Fowkes moved, seconded by Dr. Roe, to approve the reinstatement of the "Prohibited Bookbag/Backpacks/Oversized Bags in the Classroom" Policy to the Middle School Parent/Student Handbook.

Roll Call: Mr. Fowkes, aye; Dr. Roe, aye; Mr. Cain, aye; Mr. Taylor, aye; Mr. Stenger, aye. Motion carried 5-0.

INFORMATIONAL ITEMS

Fundraisers

- a. Class of 2025 - Senior Parking Space Painting - August 14 – September 27, 2024
- b. Class of 2025 - Homecoming T-Shirts - September 3 - September 30, 2024
- c. UL MS Cheerleading - Pepperoni Rolls - September 9 - 22, 2024
- d. FFA - Flavored Popcorn - September 9 - October 18, 2024
- e. FFA - Suckers - September 10, 2024 until the end of the school year
- f. Cheerleaders - Battle for Milk Bucket T-Shirts - September 13 - October 10, 2024
- g. Cheerleaders- Raffle tickets for pig - September 20- October 26, 2024
- h. Close Up - Enjoy Books - September 25 - October 7, 2024
- i. NHS - Texas Roadhouse Bread/Butter/Gift Cards - October 1 - 12, 2024
- j. Drama Club - Pay-a-Date Calendar - October 1 - 31, 2024
- k. UL Football Moms - Spaghetti Dinner - October 13, 2024
- l. FFA - Shirt & Hat Sale - October 28 - November 25, 2025
- m. Close Up - Poinsettia & Greenery - November 1 - 15, 2024
- n. FEA - Dodgeball Tournament - November 26, 2024
- o. HS Student Council - Parent Night Out - December 6, 2024
- p. HS Student Council - Gift Wrapping - December 14, 2024
- q. HS Student Council - Parent Night Out - April 4, 2025
- r. Class of 2026 - Summer of Fun Raffle - April 21 - May 5, 2025

Use of Facilities

1. ES Gym - Cardio Drumming - Mondays - Better You Nutrition
2. ES Gym - Soccer Pictures - September 7, 2024 - Soccer

(260-2024)— MIDDLE SCHOOL EXTERIOR ACTIVITY COURT

Dr. Roe moved, seconded by Mr. Fowkes, to approve the Middle School Exterior Activity Court Proposal

Roll Call: Dr. Roe, aye; Mr. Fowkes, aye; Mr. Cain, aye; Mr. Taylor, aye; Mr. Stenger, aye. Motion carried 5-0.

(261-2024)—EXECUTIVE SESSION

5:00 PM

September 19, 2024

At 5:49 PM, Mr. Fowkes moved, seconded by Dr. Roe, to go into Executive Session for the following reason:

- To consider the compensation of a public employee or official.
- To consider the purchase of property for public purposes.

Roll Call: Mr. Fowkes, aye; Dr. Roe, aye; Mr. Cain, aye; Mr. Taylor, aye; Mr. Stenger, aye. Motion carried 5-0.

At 6:55 PM, Mr. Fowkes moved, seconded by Dr. Roe, to come out of Executive Session.

Roll Call: Mr. Fowkes, aye; Dr. Roe, aye; Mr. Cain, aye; Mr. Taylor, aye; Mr. Stenger, aye. Motion carried 5-0.

(262-2024)—ADJOURNMENT

At 6:55 PM Mr. Fowkes moved, seconded by Dr. Roe, to adjourn the meeting.

Roll Call: Mr. Fowkes, aye; Dr. Roe, aye; Mr. Cain, aye; Mr. Taylor, aye; Mr. Stenger, aye. Motion carried 5-0.

President

Treasurer